

TUOLUMNE UTILITIES DISTRICT

18885 NUGGET BLVD. • S O N O R A , CA •
95370 (209) 532-5536 • FAX (209) 536-6485

REQUEST FOR PUBLIC RECORDS

Please provide a description of requested records including date and title if known, or other descriptive information in order to assist staff in locating the record(s).

If the District requires time to locate and provide the requested records the District will promptly notify you of the approximate date(s) on which such records will be made available to you. To facilitate this process you may leave your address or phone number below. Alternatively, you may contact this office and ask for Melissa McMullen at extension 510 to discuss your request and a date the records will be available.

If the records are exempt from disclosure, you will be so informed, and you will be given the name and title of the person(s) making such decision and the reasons therefore.

Name: _____ Date: _____
Address: _____ Phone: _____
_____ Email: _____
Signature: _____
General Manager's Approval: _____ Date: _____

Date Complete: _____ By: _____

Charges: _____	Pages at .10¢ per Page	\$ _____
_____	Hours	
_____	Blueprint(s) @ \$2.00 per Sheet	\$ _____
_____	Color Plotted Maps @ \$3.00 per Sheet	\$ _____
_____	Wastewater Master Plan Section Topo Maps @ \$10.00 per Section / Disk	\$ _____
_____	CD's @ .25 each	\$ _____
	Total	\$ _____

Record(s) Received Date: _____

Signature upon receipt of records: _____